

Minutes of Regular Board Meeting

The Board of Trustees Holland Township School

A Regular Board Meeting of the Board of Trustees of Holland Township School was held Tuesday, May 23, 2017, beginning at 7:00 PM in the Milford, NJ 08848.

A. CALL TO ORDER – 7:09 PM

B. FLAG SALUTE

C. WELCOME

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. ROLL CALL

Bickhardt __P__
Brennan __P__
Curry __P__
Davis __P__
Hance __P__
Johnson __P__
McGuire __P__
Somers __P__
Soucie __P__

E. CORRESPONDENCE

1. •Resolution Honoring Carolyn Grundhauser - Teacher of the Year
Resolution read by the Joseph Somers
***HOLLAND TOWNSHIP BOARD OF EDUCATION
RESOLUTION FOR CAROLYN GRUNDHAUSER
2017 TEACHER OF THE YEAR***

WHEREAS, it is fitting that the Holland Township Board of Education should recognize outstanding teachers who are devoted to providing the highest quality education for their students; and

WHEREAS, Carolyn Grundhauser has been identified by a committee of her

peers, parents, child study team supervisor, and principal as an outstanding teacher and has distinguished herself as a professional of the highest dedication, ability, and integrity; and

WHEREAS, Carolyn Grundhauser has been teaching for thirteen (13) years in the Holland Township School District, was named the 2017 Teacher of the Year; and

WHEREAS, Carolyn Grundhauser has demonstrated a commitment to providing a high level of instruction in science by providing hands-on learning and authentic application; and

WHEREAS, Carolyn Grundhauser, has served as science curriculum chairperson providing curriculum leadership and professional development; and

WHEREAS, Carolyn Grundhauser has been the advisor for the science club, planning numerous experiences and outings for our students including the care and release of the Northern Diamond Terrapin Turtles ensuring a much greater chance of survival

WHEREAS, it is fitting and proper that the Holland Township Board of Education recognize Carolyn Grundhauser on being named the 2017 Teacher of the Year, commend her exceptional service to the children of Holland Township School District and salute her professional expertise and personal excellence.

NOW THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that we commend and congratulate Carolyn Grundhauser for being named the 2017 Holland Township School District Teacher of the Year:

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the Board of Education and presented to Carolyn Grundhauser as a sincere token of praise and appreciation on behalf of everyone at the Holland Township School District.

•Resolution Honoring Rose Branosky - Educational Services Professional of the Year

Resolution Honoring Rose Branosky

HOLLAND TOWNSHIP BOARD OF EDUCATION

*RESOLUTION FOR ROSE BRANOSKY
EDUCATIONAL SERVICES PROFESSIONAL OF THE YEAR*

WHEREAS, it is fitting that the Holland Township Board of Education should recognize outstanding teachers who are devoted to providing the highest quality education for their students; and

WHEREAS, Rose Branosky has been identified by a committee of her peers, parents, child study team supervisor, and principal as an outstanding teacher, and has distinguished herself as a professional of the highest dedication, ability, and integrity; and

WHEREAS, Rose Branosky has been teaching for ten (10) years in the Holland Township School District, was named 2017 Educational Services Professional of the Year and

WHEREAS, Rose Branosky has demonstrated a commitment to our students by providing a comprehensive Speech and Language Program with a multitude of hands on learning experiences for our primary learners; and

WHEREAS, Rose Branosky possesses the content knowledge and instructional strategies to provide a well-balanced speech and language program ensuring the success of her students not only academically, but also by providing just the right guidance to support their social and emotional growth; and

WHEREAS, Rose Branosky has earned the highest respect of her colleagues and is indeed a teacher leader who has worked with our preschool students and their parents to develop a language rich environment that will assist them in becoming independent learners; and

WHEREAS, it is fitting and proper that the Holland Township Board of Education recognize Rose Branosky on being named the 2017 Educational Services Professional of the Year, commend her exceptional service to the children of Holland Township School District and salute her professional expertise and personal excellence.

NOW THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that we commend and congratulate Rose Branosky for being named the 2017 Holland Township School District Educational Services

Professional of the Year:

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the Board of Education and presented to Rose Branosky as a sincere token of praise and appreciation on behalf of everyone at the Holland Township School District.

•Resolution Honoring Kathleen Stannard

Resolution Honoring Kathleen Stannard

***HOLLAND TOWNSHIP BOARD OF EDUCATION
RESOLUTION FOR DR. KATHLEEN STANNARD***

WHEREAS, Kathy Stannard has served students in the Holland Township School District as a special education teacher, an elementary teacher, and a Supervisor of Special Services for twenty two (22) years; and

WHEREAS, Kathy Stannard has used her expertise in Special Education to provide a supportive and successful educational environment for students; and

WHEREAS, Kathy Stannard has supported reading for elementary children by operating the Star Reader program to encourage student reading and recognize reading progress; and

WHEREAS, Kathy Stannard has earned the respect and dedication of her colleagues because of her student-centered educational beliefs and for being an advocate for children and staff; and

WHEREAS, Kathy Stannard is known by parents as an expert in Special Education and has worked to form partnerships with families for the benefit and growth of students; and

WHEREAS, Kathy Stannard, upon taking on the Supervisor position, made great improvements to the department decision making processes and the overall performance of the special education office.

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Board of Education expresses its thanks and appreciation to Kathy Stannard for

her service and dedication to the children of Holland Township; and

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the May 23, 2017, Board of Education meeting and presented to Kathy Stannard as a sincere token of praise and appreciation on behalf of everyone at the Holland Township School District.

Nancy Yard provided words honoring Dr. Stannard and presented her with a memory book.

•Resolution Honoring Donna Widmer

Resolution Honoring Donna Widmer – Thanked the Board of Education and will miss everyone very much.

**HOLLAND TOWNSHIP BOARD OF EDUCATION
RESOLUTION FOR Donna Widmer**

WHEREAS, Donna Widmer has been a dedicated teacher at the Holland Township School for twenty-two (22) years; and

WHEREAS, Donna Widmer has served students in the district at the elementary level in both general education and special education; and

WHEREAS, Donna Widmer has used her expertise to guide each student to reach success in their own way recognizing their many talents and abilities; and

WHEREAS, Donna Widmer has truly cared for each student who has entered her classroom providing nurturing and support in a responsive learning environment; and

WHEREAS, Donna Widmer has earned the respect of her colleagues while as a member of her team, curriculum department or serving as a mentor; and

WHEREAS, Donna Widmer has earned the respect of the administration because of her willingness to assist, to provide guidance and support to many of our programs and service; and

WHEREAS, Donna Widmer is known by parents to be a valued resource, making recommendations for programs, demonstrating ways to assist their child or through her open communication; and

WHEREAS, Donna Widmer has been instrumental bringing in the service learning initiatives taking place at Holland Township School.

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Board of Education expresses its thanks and appreciation to Donna Widmer, upon her retirement, for her service and dedication to the children of Holland Township; and

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the May 23, 2017, Board of Education meeting and presented to Donna Widmer as a sincere token of praise and appreciation on behalf of everyone at the Holland Township School District.

•Resolution Honoring Linda Breslin
Resolution Honoring Linda Breslin

*HOLLAND TOWNSHIP BOARD OF EDUCATION
RESOLUTION FOR Linda Breslin*

WHEREAS, Linda Breslin, Preschool Teacher, will retire on July 1, 2017, after twelve (12) years of outstanding and meritorious service to the Holland Township School District; and

WHEREAS, Linda Breslin began her career with the Holland Township School District on September 1, 2005, as a elementary special education teacher; and

WHEREAS, because of her diligent work, dedication and demonstrated ability Linda Breslin was assigned to the Preschool Classroom where her commitment to our youngest students has been truly appreciated; and

WHEREAS, Linda Breslin has played an instrumental role in our Tournament of Champions Program which provides the opportunity for each of our participating students to excel; and

WHEREAS, Linda Breslin has demonstrated a commitment to the families of Holland Township by maintaining a high level of communication, by welcoming volunteers into her program and by providing parent programs allowing her students to shine; and

WHEREAS, Linda Breslin has welcomed middle school students into her program allowing them to take on leadership roles and to truly impact the lives of young children; and

WHEREAS, throughout her many years of service, Linda Breslin has served the Board of Education, administration, staff, students, parents and community of Holland Township with integrity and devotion:

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Board of Education expresses its thanks and appreciation to Linda Breslin, upon her retirement, for her service and dedication to the children of Holland Township; and

BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the official minutes of the May 23, 2017 Board of Education meeting and presented to Linda Breslin as a sincere token of praise and appreciation on behalf of everyone at the Holland Township School District.

Motion to move resolutions to record of the meeting Philip Brennan seconded by Matthew Davis all in favor.

Motion totake a short recess made by Philip Brennan seconded by Matthew Davis to congratulate those retiring all in favor.

Motion to move back public session Philip Brennan seconded Brett Curry all yes.

F. CONSENT AGENDA

Motion made by Philip Brennan, seconded by Matthew Davis, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

All in favor: All Yes

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular Minutes of April 25, 2017, and the Special Board Meeting Minutes of May 10, 2017 and the Executive Session Special Board Meeting Minutes of May 10, 2017.

2. Finance

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending March 31, 2017 and April 30, 2017 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, David Bailey, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending March 31, 2017, and April 30, 2017 he recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no

major account or fund has been over expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, David E. Pawlowski, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of March 31, 2017, and April 30, 2017 and as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. **Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated April 30, check numbers N0300 thru N0301, in the amount of \$632,117.32 and May 23, 2017, and check numbers 06647 thru 06741, in the amount of \$.548, 409.87 .

4. **Travel and Related Expenses Reimbursement**

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Janet Huber: 10/27/17, 50th Annual Conference on Reading and Writing, New Brunswick, \$180 Registration, \$25.11 Mileage
- Laura Burke: 10/27/17, 50th Annual Conference on Reading and Writing, New Brunswick, \$180 Registration, \$27.03 Mileage
- David Bailey: 9/28/17-9/29/17, Annual Hunterdon County Superintendent's Conference, Shawnee, PA, \$177.45 Registration & Hotel, \$18.66 Mileage

5. **Approve Staff Summaries of Approved Conferences/Workshops**

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

G. **BOARD PRESIDENT REPORT**

Leadership meeting with HTEA was collaborative and pleased with the outcome looking forward to a new way of communicating for the benefit of all students in the district.

H. **SUPERINTENDENT REPORT**

1. HIB Report – 2 investigations, 1 confirmed as HIB, discipline were imposed. Total 9 incidents reported 2 confirmed.
2. Green Flag Award – Nancy Yard presented the award from the Department of Environmental Protection. Discussed all the work the students did to achieve the award and

3. Kindergarten Readiness Program – Bringing in future students to discuss educational activities that can be done at home to ensure students find success in their first year of school. Thank you to all K teachers who created the evening.
4. Thank You PTO – For all the generosity this year, field days, programs and hard work in making our district great.
5. Middle School Schedule review – Two goals instructional time and enrichment period during the day. Old 44 minute periods with 84-minute block. All academic blocks will be 60 minute periods in 5th through 8th grade. More consistent schedule for students and for students needing academic assistance. Will assist students with transition to the high school. Last 35 minutes of the day will be enrichment with opportunities for students to find support. Will also include blended learning pilot with 8th grade students taking online coursework. Additional art, music, and health periods will occur at this time as well topics to include stress management, wellness. Increases the Health and PE time to 150 minutes a week, meeting the state mandate. Trade off PE classes will return to 50-70 students and music will lose a sometime but will be able to make up that time at the end of the day and before school.

Preliminary but all in the planning stages.

MD – length of the school day an issue when planning the schedule. (Yes always want to add time in place of carving out time in the current day but we feel what we have now we feel meets the needs of the students.

BC – How do we identify kids before the school year? (working that out as we speak)

6. Renewal Process–Review of the renewal process for tenured teachers and non-tenured teachers.

I. PRINCIPAL REPORT

1. Band/Music Awards – Updated the participants in the Honor Choir, MIP program all students and contestants performed above their abilities level
2. Ellis Simulation
3. Buckets for Buckets – raised an impressive 2000.00 for water wells in Africa

J. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

Denise Carney – questioned the reserve accounts motions.

K. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by Matthew Davis, seconded by TimothyMcQuire, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 8:19 PM to discuss Personnel.

2. **Motion to Enter Public Session**

Motion made by Matthew Davis, seconded by Brett Curry, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:35 PM.

L. **EDUCATION**

Motion made by Laurie Hance, seconded by Timothy McGuire, upon the recommendation of the Superintendent of Schools that the Holland Board of Education approve the education motions as follows.

Role Call Vote: All Yes

1. **Accept Superintendent's Harassment, Intimidation, Bullying Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for April 10, 2017 - May 17, 2017 and affirms the actions of the administration.

2. **Approve Field Trips**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- Camp Tecumseh

3. **Approve School Bus Emergency Evacuation Drill Statement (as stipulated by 6A:27-11.2)**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the following statement for the School Bus Emergency Evacuation Drill as per 6A:27-11.2;

WHEREAS, On Monday, May 15, 2017 the Holland Township School Principal Dr. Nancy Yard oversaw the school bus emergency evacuation drill for all bus routes. The drill was held at approximately 8:20 am for the elementary school students and at approximately 9:05 am for the middle school students in front of the school in the bus unloading area.

4. **Approve District Application for Amendment of Interdistrict Public School Choice Program**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the District Application for Amendment of Interdistrict Public School Choice Program to include all grade levels open K-8.

M. **PERSONNEL**

Motion made by Edward Johnson, seconded by Matthew Davis, upon the recommendation of the Superintendent of Schools that the Holland Board of Education approve the Personnel motions as follows.

Role Call Vote: All Yes

1. **Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2016-2017 and 2017-2018 school year:

- Maria Patullo: Teacher, Teacher/Aide, Library Clerk
- Teresa Kemble: Teacher, Teacher/Aide, Library Clerk, Secretary, Cafeteria Aide
- Theresa Tiller: Aide, Library Clerk, Secretary, Cafeteria Aide

2. **Approve FMLA Leave**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mrs. Nicole Carr's request for unpaid FMLA leave beginning on or about June 15, 2017 not to exceed 12 weeks.

3. **Approve Long Term Substitute Teacher**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mrs. Sheila Mandato as the Long Term Substitute Teacher for Kindergarten to begin retroactive to May 4, 2017 and ending on or about June 30, 2017. Mrs. Mandato will be paid as follows:

Regular per diem substitute rate of \$90.00 per day for the first 10 consecutive school days and effective on the eleventh consecutive day in the position, the rate shall be 1.3 times the regular per diem substitute rate (\$117.00), and shall be retro-active to the first day

On the 31st consecutive day in the position the per diem amount will be 1/200th of Step 1 of the 2016-2017 HTEA salary guide (\$253.26).

Approve Resignation

4. RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the resignation of Mrs. Linda Breslin (Pre School Teacher), with regret for the purpose of retirement, effective July 1, 2017.
5. **Approve Change in Hours**
RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the change in hours for Mrs. Betsy Nush from part time at 19.5 hours/week (FTE 0.55) Health and Physical Education Teacher to full time Health and Physical Education Teacher effective July 1, 2017. Mrs. Nush's placement on the salary guide is unchanged; however she now qualifies for health benefits.
6. **Approve Resignation**
RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the resignation of Mr. Matthew LaCourte (Baseball Coach), with regret effective May 10, 2017.

FURTHER RESOLVED, the Holland Township Board of Education accepts the resignation of Mr. Matthew LaCourte as a Substitute Teacher/Substitute Aide for the the remaining 2016-2017 school year and for the 2017-2018 school year with regret effective May 10, 2017.

7. **Approve Baseball Coach**
RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. Tom Welsh as the replacement Baseball coach for the remaining 2016-2017 school year with a stipend rate of \$500.00.
8. **Approve Summer Technology Assistance**
RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following summer technology assistance employees with an hourly rate of \$11.00 per hour not to exceed a total of 400 hours:

- Eileen Bertolotti
- Denise Carney
- Lisa Nolan

9. **Approve Summer Custodian Personnel**
RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Alfons Mayer as a summer custodial employee at his contracted 2017/2018 hour rate of \$18.62 per hour.

Further RESOLVED the following are summer custodial employees at an hourly rate of \$11.00 per hour:

- Kyle Lippincott
- Kyle Conti
- Dan Hett
- Chris Fleischman

Further RESOLVED that the following are summer custodial substitutes at an hourly rate of \$11.00 per hour:

Lynn Olah
Kurt Heeren
CJ Schaible
Eileen Bertolotti
Brian Williams
David Lovering
Jean Dech
Lori Riker
Colin Makombe
Brad Apgar (pending background check)
Kevin Delatte (pending background check)

10. **Approve Summer Hours for Librarian and Library Clerk**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves summer hours for Librarian: Christine Detrick and Library Clerk: Joyce Criss not to exceed 25 each with the hourly rate of \$52.33 for Christine Detrick and \$24.57 for Joyce Criss.

11. **Approve Non-Association Employees Contract for 2017-2018**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following Non-Association Employees contracts (2.6% salary increases) for the 2017-2018 school year:

- Carol Cole, Operations/Payroll Administrative Assistant: \$47,943 (includes longevity)
- Carmelina Delasey, Superintendent's Administrative Assistant: \$50,278
- John Jesiolowski, Maintenance/Network Technician: \$91,523 (includes longevity)
- Jason Kries, Educational Technology Coordinator/Integration Specialist: \$82,808
- Deborah Olah, SBA Administrative Assistant: \$64,771 (includes longevity)
- Edward Pico, Educational Facilities Manager: \$79,630

12. **Approve Part-Time Non Association Employees Salary Increases for 2017-2018**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following Part-Time Non-Association Employees (2.6% salary increases) for the 2017-2018 school year:

- Sherri Karcher (Cafeteria Aide) - \$4,692
- Vicky Snyder (Cafeteria Aide) - \$4,692
- Gina Viespoli (Cafeteria Aide) - \$4,692
- Claudia Wirkus (Cafeteria Aide) - \$6,703
- Patti Fischer (Treasurer) - \$3,581

13. **Approve Administrative Contracts for 2017-2018**

RESOLVED that the Holland Township Board of Education approves the following administrator contracts (2.6% salary increases) for the 2017-2018 school year:

- Nancy Yard - K-8 Principal/Curriculum Coordinator: \$124,940
- Kathleen Stannard - Special Services Supervisor: \$9,457 (\$113,482÷12)

14. **Non-Tenure Teacher Renewal**

Resolved, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the following non-tenured teachers for the 2017-18 school year.

Name/Salary/Step/Tenure Date

- Christine Haffling: \$57,622, Step 5MA, September 4, 2017
- Sandra Phillips: \$61,322, Step 9MA30, September 4, 2017
- Lori Matthews: \$23,633 (P/T 41% FTE), Step 13BA, September 4, 2017
- Deborah Zdepski: \$55,932, Step 11BA, January 17, 2018
- Allison Dolan: \$55,472, Step 5BA30, September 4, 2018
- Teresa Hirsch: \$52,992, Step 4BA15, September 4, 2018
- Sarah Ortman: \$52,922, Step 5BA, September 4, 2018
- Ryan Pfenning: \$57,077, Step 4MA, September 4, 2018
- Laura Burke: \$58,322, Step 7MA, November 27, 2018
- Jennifer Leap: \$60,632, Step 12MA, December 16, 2018
- Alison Wilt: \$54,237, Step 7BA15, December 16, 2018
- Donna Luzzo: \$54,237, Step 6BA15, February 18, 2019
- Megan Whipple: \$52,377, Step 4BA, September 24, 2019
- Kelly Hedlund: \$52,377, Step 4BA, October 20, 2019
- Lori Regep: \$33,093, Step 3, July 14, 2020
- Diane Udovich: \$55,472, Step 5BA30, September 1, 2020
- Marissa Rebimbas: \$18,537 (P/T 67% FTE), Step 8BA30, September 1, 2020
- Josiel Garcia: \$46,320 (P/T 66% FTE), Step 17MA, September 1, 2020
- Jacqueline Martoccia: \$57,077, Step 4MA, September 1, 2020
- Jennifer Baker: \$68,362, Step 15MA30, October 4, 2020
- Alantha Carter: \$58,322, Step 8MA, December 22, 2020

15. **Approval of Movement on the Guide**

Resolved, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approves the following teachers/staff movement on the guide as per the negotiated agreement / collective bargaining agreement for the 2017-18 school year.

N. **POLICY**

Motion made by Phillip Brennan, seconded by Brett Curry, upon the recommendation of the Superintendent of Schools that the Holland Board of Education approve the Policy motions as follows.

Role Call Vote: All Yes

1. **Approve Second Readings of Bylaws, Policies and Regulations**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the

following Bylaws, Policies and Regulations:

- 0000.02 (Introduction)
- 2415.06 (Unsafe School Choice Option)
- 2622 (Student Assessment)
- 3160 (Physical Examination)
- 4160 (Physical Examination)
- 5116 (Education of Homeless Children)
- 7446 (School Security Program)
- 8350 (Records Retention)

O. **FINANCE AND FACILITIES**

Motion made by Casey Bickhardt, seconded by Matthew Davis, upon the recommendation of the Superintendent of Schools that the Holland Board of Education approve the education motions as follows.

Role Call Vote: All Yes

1. **Food Services**

RESOLVED upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve a contract dated May 18th, 2017 with Maschio's Food Service Inc. to provide food service for the 17-18 school year. The Management and Administrative fee for the 17-18 school year shall be \$8,253.00 payable in 10 monthly installments of \$825.30 commencing September 1, 2017 and ending June 30, 2018. Maschio's guarantees a no cost or break-even food service operation, including the management fee. In the event that program cost exceed total revenues, for all sources, Maschio's shall be responsible for any losses incurred.

2. **Transfer of Surplus to Capital Reserve**

RESOLVED that upon the recommendation of the Superintendent of Schools that the Board approve transfer of surplus to capital reserve.

WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Holland Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Holland Township Board of Education has determined that an amount not-to-exceed \$250,000 may be available for such purpose of transfer.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

3. Transfer of Surplus to Maintenance Reserve

RESOLVED that upon the recommendation of the Superintendent of Schools that the Board approve transfer of surplus to maintenance reserve.

WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Holland Township Board of Education wishes to deposit anticipated current year surplus into Maintenance Reserve account at year end, and

WHEREAS, the Holland Township Board of Education has determined that an amount not-to-exceed \$250,000 may be available for such purpose of transfer.
NOW,

THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

4. Transfer of Surplus to Emergency Reserve

RESOLVED that upon the recommendation of the Superintendent of Schools that the Board approve transfer of surplus to emergency reserve.

WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Holland Township Board of Education wishes to deposit anticipated current year surplus into Emergency Reserve account at year end, and

WHEREAS, the Holland Township Board of Education has determined that an amount not-to-exceed \$250,000 may be available for such purpose of transfer.
NOW,

THEREFORE, BE IT RESOLVED by the Holland Township Board of Education

that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

5. **Acceptance of Donations**

RESOLVED that upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education accept the following donation to offset the cost of educational programs and services.

Holland Soccer Association donation of \$1123.00 to assist in the purchase of two new soccer goals.

6. **ESC Contract**

RESOLVED that upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approves the attached contract with the Hunterdon County Educational Commission for special education aide services for the 2017-2018 school year.

7. **Frenchtown Multiple Disabilities Tuition Contract**

RESOLVED that upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the attached contract with Frenchtown School for the 17-18 school year in the amount of \$19,900.00.

8. **Alexandria Shared Services Agreement**

RESOLVED that upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the attached contract with Alexandria Township School for Shared Services in the amount of \$65,000.00 for School Business Administration Services.

P. **SUPPLEMENTARY MATTERS**

Philip Brennan – Was concerned that we still have not received a report from BKC Accounting for the Solar study.

Q. **COMMENTS: PUBLIC - GENERAL**

The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

Janice Jones – 6 Pheasant Lane. – Specialeducation teaching perspective please think about one concern I have is length of lunch time many students use lunch time for academic support. Is there time in the schedule if you take 33 minutes out of the end of the day to be sure special ed students get the support they need. Class size for health and gym class. 70 kids in a gym class? (y) in health? (not sorted out yet) Need to get on record that losing our staff member is a huge disappointment

Kara Cobb – President of PTO – Gym and Health classes are a concern, talked to other districts all have 25 students per teacher none have 70 per class. Son's opinion piece on gym class size shared with the Board. Harder on the teachers because no teacher could handle 70 students in a class. Met with Dr. Yard and Mr. Bailey but remain really disappointed if these numbers stay the same. If going to have this schedule, students should have optimal class size 25 per class.

William Soucie reviewed the budget cycle with 5 different scenarios with a menu of things to choose from to meet the 325,000 in cuts. Choose 2% CAP if not all our eggs into ESC looking to dodge but will need to address in the next few years. Took the retirement and tenure laws implemented. Kept the aides and moved forward. Next year we will be down 325,000 wondering how we close this gap. 2% is approx. 165,000 where and how we patch gaps and still meet the needs of our students. Class size may stabilize so we are going have to manage resources and health benefits. We are going to have a difficult next few years with hard decisions. Continue to come to the board and understand the issues. We don't work in veiled secrecy, the next 3-5 years will not be the easiest years and that is why we met with the HTEA to work on this collaboratively. This situation was not presented correctly in the community and I wish those people would continue to come to the Board

Laurie Hance – Gym classes were not what we were comfortable with. Are we following safety standards? 1 to 25 on a federal site but NJ is not clear on class size. How are we going to address these class sizes? We pride ourselves on class size. I didn't know we were voting on class sizes. 1-25 is on a academic setting not elective classes.

William Soucie – Whatever you do we will need to make a change. We are following the regs right now. If you want to fill that gap, you are going to have to move someone else out. Any additions means subtractions to the budget.

Laurie Hance – Still not comfortable.

Casey Bickhardt – talk to your education committee regarding your expectations and then hand it to the finance committee we can help support your intentions

Janice Jones – If your pulling gym or adding another gym teacher can you pull from other places in the budget. You can cut that from supplies or book areas?

William Soucie – But there will be a negative impact somewhere in the Budget. We can talk about lots of things but there will be people on the opposite side of the coin who will be upset with the decisions made. Need to pick the lesser of two evils. These classes have been this size for a long time and now it is an issue because it became someone's rally cry.

Kara Cobb – Bullying is more likely to occur in gym when you have less supervision in classes. Is there a set curriculum for Health?

William Soucie- get involved, if you have concerns get involved. We didn't know, how could you, you didn't show up. Come and get involved as an ad hoc committee. I'm sure all are concerned for student safety as much as everyone here.

Timothy McGuire- Health class pass or fail? (in the gym grade) As a board our obligation to look into the lower ratio of teacher to student in gym.

Nancy Yard, I do not envision a health class with 70 kids and two adults. Can be split into two groups of 35 if we have 70 kids. We have a board approve health curriculum.

R. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session – All Yes**
Motion made by Mathew Davis, seconded by Philip Brennan, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 9:55 PM to discuss Personnel Matters.
2. **Motion to Enter Public Session – All Yes**
Motion made by Timothy McGuire, seconded by Joseph Somers, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 11:10 PM.

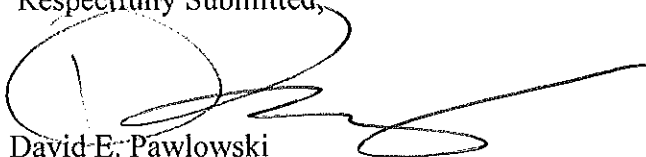
3. **Motion to Approve Sidebar Agreement for Clubs**

Motion made by Joseph Somers, seconded by Brett Curry upon the recommendation of the Superintendent of Schools that the Holland Board of Education agree to a sidebar agreement that provides clubs to students after school at the chaperone rate \$43.99.

S. **MOTION TO ADJOURN –All Yes**

Motion made by Edward Johnson, seconded by Joseph Somers, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 11:12 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'David E. Pawlowski', with a long horizontal flourish extending to the right.

David E. Pawlowski
Board Secretary/ SBA